



Making a difference...together

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August \_\_, 2021

VIA E-MAIL AND REGULAR MAIL

[Insert Municipality Name and Address]

Attn: Mayor and Members of Council

Dear Sirs/Mesdames:

**Re: Victoria Family Court and Youth Justice Committee: Upcoming 2023 Appointments**

This is the first reminder for your Municipality to consider appointments to the Victoria Family Court and Youth Justice Committee (the "Committee") for the 2023 to 2025 term.

For the 2022 year, the Committee's Chair is Metchosin councilor Marie-Terese Little and its Vice-Chair is View Royal citizen representative Adam Flint. In February 2022, the Committee was continued as a regional district commission, ensuring advocacy work can continue to be performed with supports to encourage success. So far this year, the Committee has updated its online list of public-facing resources for youth and families; condensed its annual report to a manageable size; and moved towards standardizing agendas and minutes. It is working to transition older records to CRD care. It is working with CRD staff and intends to move forward with a grant intake in early 2023.

Since the late 1960s, the Committee has connected service providers to government and focused on ensuring youth and family interests in the court system are represented and understood. It has commissioned studies and school programs, and continues to provide grants to community justice organizations. It has an annual budget of approximately \$15,000.

The Committee meets the third Thursday of each month, from 11 a.m. to 1 p.m., nine times per year. It meets largely online, will begin in-person and hybrid meetings starting in September.

Appointments begin in January for two years, and may be elected officials or community members. We encourage municipalities who do not have regularly attending representation to consider appointing a community member as primary, with a councilor as an alternate, as members often volunteer outside of regular meetings on working groups or sub-committees. Reasonable expenses are paid but members cannot be remunerated, per the *Provincial Court Act*.

Should you have questions, please contact Steven Carey, Senior Manager, Legal Services and Risk Management, by e-mail, [scarey@crd.bc.ca](mailto:scarey@crd.bc.ca), or at the direct line, 250-360-3128.

Best regards,

Kristen Morley, J.D.  
General Manager, Corporate Services and Corporate Officer  
cc. Marie-Terese Little, Chair, Victoria Youth and Family Court Committee