

Steering Meeting Notes

Held via Zoom on June 9, 2022 at 11 a.m.

Hosted by Marie-Terese Little

In Attendance: Marie-Terese Little, (Chair); Adam Flint, (Vice Chair, Communications Chair); Marcie McLean, (Priorities Chair); Esther Paterson, (Oak Bay); Jeff Bateman, (Sooke and Communications Subcommittee) Bill McElroy, (C.R.A.T.) and Marnie Essery, (Recording Secretary-left meeting at 11:45 a.m.).

Regrets: Cynthia Day, (Colwood)

Call to Order-11:07 a.m.

What was discussed at today's meeting:

- The draft agenda for the VFCYJC June 23 monthly meeting was reviewed, with A. Flint confirming he would Chair in the absence of Chair, M.T. Little.
- The Chair will provide speakers notes for Chair Remarks.
- M. Essery will distribute the VFCYJC Orientation Guide to new VFCYJC Members prior to the June 23 meeting and the CRD Commission Handbook, CRD Delegated Commission Bylaw No. 4533 could be sent to new VFCYJC members.
- B. McElroy will contact West Shore Community Health Centre about a presentation at the June 23 meeting. This Community Health Centre has just opened and serves local municipalities.
- Members acknowledged that June is Indigenous Peoples Month and that the VFCYJC will continue to encourage engagement with First Nations, Indigenous and Metis communities. With many events planned for June 2022, presentations to the VFCYJC will be considered for a future meeting.
- VFCYJC Members are encouraged to suggest topics and/ delegations related to the Committee's mandate. Suggested topics: Moosehide Campaign and Restorative Justice Victoria and Victoria Native Friendship Centre.
- Challenges of coordinating a strategic planning session during the summer months was discussed. This matter will be referred back to the VFCYJC at the June 23 meeting.
- **PRIORITY:** Regarding the matrix framework, VFCYJC will seek HR and Communications assistance from CRD Support Services to develop the recruitment package in electronic and paper format. VFCYJC will retain control of content and circulation. (Recommendations of the Succession Working Group Report August 2021), including the matrix, were adopted in September 2021.

The intent is to have the materials finalized for distribution following the 2022 Municipal Elections.

- The Chair will be responsible for seeking volunteers for each of the subcommittees. The June 23 agenda materials will include information on each of the subcommittees.
 - B. McElroy will provide the Treasurers Report at the upcoming meeting and formal notice of the intent to resign from the long-held role effective September 2022. B. McElroy will assist the new Treasurer during the transition.
 - VFCYJC Chair and Vice Chair will seek advice from CRD regarding additional administrative support.
- Adjourned at 12:20 p.m.