



Regular Meeting Minutes

Thursday, May 26, 2022 11:30 – 1:30 pm via Zoom

In Attendance

Municipal Members: Marie-Terese Little, (Metchosin); Adam Flint, (View Royal); Jeff Bateman, (Sooke); Marcie McLean, (Highlands); Esther Paterson, (Oak Bay); Lynda Hundleby, (Esquimalt); Matt Sahlstrom, (Langford); Nathalie Chambers, (Saanich); Marnie Essery, (Recording Secretary).

Members at Large: Bill McElroy, (C.R.A.T.)

School Districts: Wendy Hobbs, (School District #62)

Resource Agencies: Mia Golden, (C.R.E.D. and M.Y.S.T.)

Guests: Sharon Orr, (Senior Committee Clerk, CRD Legislative and Corporate Services)

Regrets: Cynthia Day, (Colwood); Barbara Fallot, (Sidney); Heather Gartshore, (North Saanich).

Call to Order-11:34

1. Welcome to the unceded traditional territories of the Coast Salish Peoples, in whose traditional territories we are blessed to live, work and play.

2. **Resource Agencies** –VFCYJC is grateful that M. Golden is able to join us today.

3. Approval of May 26th Agenda

To amend the agenda to bring the M.Y.S.T. Advocacy letter forward on the agenda under section 2.

To move the Matrix Experience Qualifications to committee business 7.1 on agenda as the author of the report has to leave early today.

To Amend May 26 Agenda

MOTION: J. Bateman/ E. Paterson

CARRIED

4. Adoption of Minutes

4.1 **To adopt February 24, 2022 VFCYJC meeting minutes**

MOTION: J. Bateman/ N. Chambers

NOT CARRIED

On Page 1, amend to add that M. McLean is the Chair of the Priorities subcommittee.

Where there is questions posed to M. Golden, the second sentence should read Island Health changed to do not instead of did not.

Under 7d, the proposed motion is not complete and needs to read that the 3 Working Groups adopted recommendations (Succession, Priorities and Community Charter, Policies and Procedures) be incorporated into the existing VFCYJC terms of reference and constitution and further that the Joint Working Group's review of the CRD Bylaw 4533 and their adopted recommendations be compared to the CRD Bylaw to ensure consistency.

To amend draft of Thursday, February 24, 2022 VFCYJC meeting minutes.

MOTION: M. McLean/ M.T. Little

CARRIED

The amended Thursday, February 24, 2022 VFCYJC meeting minutes will be adopted at the June 23, 2022 VFCYJC meeting.

MOTION: M. McLean/ M.T. Little

CARRIED

4.2 Adoption of April 28, 2022 VFCYJC regular meeting minutes

To correct the spelling of MaGee and put Sarah Radford as a resource agency but delete her a guest. She is listed twice.

To adopt amended April 28 minutes

MOTION: L. Hundleby/ J. Bateman

CARRIED

4.3 Receipt of May 12, 2022 steering notes

The topic of honorariums needs to be added to the May 12 VFCYJC steering notes.

To receive amended May 12 steering notes with this correction.

MOTION: M. T. Little/J. Bateman

CARRIED

5.

5.1. M.Y.S.T. Advocacy Letter

M. Golden has a few edits that she will get to J. Bateman in the next few days. J. Bateman will share with VFCYJC prior to sending the letter out. The missing link is stable long-term funding. M. Golden only has funding for 1 year for the C.R.E.D. program. A VFCYJC Member suggested that this letter also go to all School Districts including 93.

Committee members were all in favour of forwarding this letter.

M. Golden shared that there is an increase in youth violence downtown.

VFCYJC appreciates all the work that M. Golden does.

M. Golden was interviewed by Gregor Craigie's 'On the Island.'

5.2 Chairs Remarks

The Chair shared that she and Vice Chair A. Flint will be requesting to present the VFCYJC Annual Report to all Councils and School Districts.

6. Presentations/Delegations-none

7. Committee Business- Subcommittees The Chair is seeking a Chair and volunteers for the following VFCYJC subcommittees:

- **Communications** supports outgoing communications, website design, Facebook and Twitter accounts.
- **Priorities** reviews completed applications in conjunction with existing VFC&YJC policies and makes a recommendation in the form of a proposed motion together with their rationale to the main committee for their consideration at a regular meeting.
- **Court Watch** coordinates Native and regular Court House visits to observe and report on the circumstances for youth and families.
- **Youth & Family Matters** brings information to the main committee on Family Matters, Youth Matters and monitors the circumstances that youth and families encounter during separation, divorce, and custody arrangements as well as documenting hot button issues for youth and encourages youth involvement.
- **CRAT** stands for Capital Region Action Team for Sexually Exploited Youth, advocates with expertise meet to address sexual exploitation, grooming, pimping, coercion, youth sex work and pornography.
- **Youth Mental Health** has been a VFCYJC focus because of the strong correlation between mental health, young offenders and recidivism. Resolutions put forward with VFCYJC input to the Union of British Columbia Municipalities

(UBCM) have resulted in more youth service centres (Foundry as well as school-based health clinics) and a BC-wide coalition to help coordinate needs and resources, including liaison with provincial ministries. The BC School Centred Mental Health Coalition coordinates agencies, ministries, unions, parent associations, and school boards to meet regularly to increase supports for mental health and ensure healthy environments for students and instructors.

Our established subcommittee protocols remain intact: We ask that members join one of the subcommittees to assist in developing materials to bring forward to the main committee. Meetings may be held via email, at any appropriate venue, and chairs may incur expenses up to \$200 to facilitate meetings without advance approval. Chairs are encouraged to present a motion to the main committee for extraordinary expenses. Our goal is to make it easier for volunteers to meet while still maintaining fiscal accountability. The practice has been to try to reserve funding for work that supports youth and families. (From 2021 VFCYJC Annual Report).

7.1 Matrix-

Ad Hoc Committee Recommendation:

THAT the Victoria Family Court and Youth Justice Committee approve the VFC&YJC Experience Matrix Draft dated May 15, 2022 as presented (or amended), and further that the Ad Hoc Committee be instructed to work with the CRD Corporate Services to develop a recruitment package for presentation at a future meeting of the VFC&YJ Committee.

Background

At a Victoria Family Court and Youth Justice Committee meeting held on September 22, 2021, the Committee received the Succession Planning-Meetings Work Group Report dated August 16, 2021 and approved the motion to adopt the recommendations contained in the report, and further recommended the Resolution and Report be sent to the Capital Regional District Board and Staff. A letter conveying the VFC&YJ Committee resolution and report was sent to the attention of Steven Carey on October 18, 2021.
February 9, 2022

The Capital Regional District Board approved Bylaw No. 4453, a bylaw to continue The Victoria Family Court and Youth Justice Committee as a Delegated Commission.

The following is an excerpt from Bylaw 4453; COMPOSITION AND ELIGIBILITY

3. The VFC&YJ Committee shall have the following number of voting members, up to a total of 23, each having one vote: (a) Up to seven individuals as Capital Regional District appointed representatives under section 7; (b) Thirteen municipal council representatives, who may each have an alternate, under section 8; and (c) Three school district representatives, representing School Districts 61, 62, and 63, under section 9.

4. Available openings for voting membership vacancies will be advertised by November of each year of a vacancy in a term in a form acceptable to the appointing organization.

5. A majority of members have experience in education, health, probation, or welfare.

6. Members must represent the interests of their community or organization to the best of their ability.

Experience- The Succession Planning-Meetings Work Group Report included the provision to institute a matrix to identify knowledge and/or expertise of existing VFC&YJ Committee members, to aid recruitment and orientation training, and to fill gaps where expertise is required. The Youth Criminal Justice Act, Provincial Court Act BC, and CRD Bylaw 4453 stipulate the VFC&YJ Committee ensure a majority of members have experience in education, health, probation, or welfare. The VFC&YJ Committee further approved the Success Planning-Meetings Work Group recommendation that the stipulated experience be interpreted to have a broad scope of meaning that includes mental health, addictions, indigenous and restorative justice, family law and other issues that affect youth in our communities. In the context of the broad scope of meaning, it was recommended that non-voting resource members may include representatives of the Ministries of the Attorney General, Education, Children and Family Development, Public Safety and Solicitor General, Restorative Justice Health, Housing and Social Development, Police Forces and First Nations.

Commitment- Voting Members will be appointed for a term of 2 years, to a maximum of 6 years, and be prepared to attend VFC&YJ Committee meetings held at least 6 times per year (2 – 3 hours), and to participate in a sub-committee.

Matrix: Employment, Experience and Interest

Legislation References:

- Federal Youth Criminal Justice Act (SC 2002)
- Provincial Court Act BC
- Canadian Charter Rights and Freedom
- UN Convention on Rights of the Child
- Family Court Youth Justice Committee
- Family Law Act (BC) 2013
- (BC) Declaration Act (2019) on the Rights of Indigenous People
- Truth and Reconciliation Report (94 calls to action)

Education

- Disabilities
- Inclusion
- Social Justice curriculum
- At-risk behavior/attitudes
- Advanced Education and Skills Training

Health

- Food Security
- Mental Health
- Addictions
- Abuse/Exploitation

Probation

Goals: crime prevention/rehabilitation and re-integration and meaningful consequences

- Intervention/Prevention
- Restorative Justice
- Indigenous Law/Gladue rights & principles

Welfare

- Protective Services
- Youth & Family services and support
- Safe school and after school care
- Housing
- Adoption and Fostering
- Indigenous (Bill C-92)

Notes: VFC&YJ Committee must also consider best methods and practices for communication to reach a broader recruitment audience in the CRD communities.

Member E. Paterson chaired the Succession and Working group and was thanked for all her hard work.

A member said that this is a great start to creating a communication strategy that would go out to municipalities and School Districts.

A member shared that the elections are in October and there may be changes in the VFCYJC structure after this. The composition of this committee will change but we need

to continue to do the work. This matrix will also be helpful to Councils, School Districts and the CRD for formalizing appointments.

THAT the Victoria Family Court and Youth Justice Committee approve the VFC&YJC Experience Matrix Draft dated May 15, 2022 as presented (or amended), and further that the Ad Hoc Committee be instructed to work with the CRD Corporate Services to develop a recruitment package for presentation at a future meeting of the VFC&YJ Committee.

MOTION: M. McLean/M.T. Little

CARRIED

The Chair asked for volunteers to help with this ad hoc committee.

J. Bateman, M. McLean, W. Hobbs, E. Paterson, M.T. Little volunteered to help with the ad hoc committee. Chair will be determined at a future date.

7.1 Priorities

7.1.1 Suggestion to amend the past endorsed intake for Priorities /grants Application deadline months recommendation by the main VFC&YJC on Sept. 22, 2021.

Priorities Sub-committee rationale: This request is based on the facts that most of the members of the Priorities Sub-committee would normally be drafting and preparing the VFC&YJC required Annual Report in December and January therefore, potentially impacting the ability to carry out the necessary tasks of considering and processing potential grant applications in a timely manner. In addition, the months VFC&YJC do not meet must also be considered.

Thus, the Priorities Sub-committee recommends to the VFC&YJC as a proposed draft motion for a "usual year" and not 2022: "That, consideration of intake for Priorities/ grant Application(s) deadline month(s) be amended to: the last day of February or, the last day of March?"

With a differing potential intake month for 2022 based on the reduced year due to the municipal election in Oct. 2022 and considering the time that has already gone by and, the fact that a check list needs to be created based on one of the Priorities Working Group adopted Recommendations and, that a new granting application also needs to be created. It is uncertain at this time, IF VFC&YJC will do this required work based on the information from the Priorities Working Group adopted past recommendations to now be included in a revised draft application form and working in conjunction with CRD Staff.

Respectfully submitted,

Marcie Mclean, Chair, VFC&YJC Priorities Sub-committee

Councillor Highlands

Proposed motion: “That, consideration of intake for Priorities/ grant Application(s) deadline month(s) be amended to: the last day of February or, the last day of March.”

In December and January VFCYJC typically working on the VFCYJC Annual Report.

February might be the better choice.

That, the intake for Priorities/ grant Application(s) deadline month be the last day of February.

MOTION: M. McLean/ L. Hundleby

CARRIED

7.1.2 Strategic Plan

Discussion on Strategic Plan:

Possible options included hiring a facilitator to do strategic planning with the VFCYJC, adopting existing Strategic Plan, revisiting Strategic Plan at a later date.

A member stated that it is a viable document and includes VFCYJC’s aspirations for the community. VFCYJC Members stated that Truth and Reconciliation could be elevated.

Are goals too lofty and deliverables achievable?

A member would like to see Pillars of Excellence included in the next Strategic Plan.

It was reinforced that VFCYJC Goals are to advocate and educate.

The recommendation is to renew the strategic plan for 2022 and then in 2023, for the Victoria Family Court and Youth Justice Committee to prioritize the review of the strategic plan.

MOTION: J. Bateman/ M. McLean

B. McElroy, M. McLean, J. Bateman in favour

A. Flint, L. Hundleby, W. Hobbs, M.T. Little, M. Sahlstrom opposed

NOT CARRIED

A VFCYJC Member shared that J. Watters is willing to facilitate another Strategic Planning session with VFCYJC.

To strike an adhoc committee that would engage a facilitator for a Strategic Plan workshop up to 1 day with VFCYJC, preferably July/August of this year.

MOTION: M.T. Little//L. Hundleby

M. McLean opposed

CARRIED

M.T. Little, L. Hundleby volunteered to help.

7.1.3 Proposal for new honorariums for presentations

Background: It has been discussed informally in the past at Steering Committee meetings as well as main Committee meetings that perhaps VFC&YJC might offer a cash “honorarium” to Resource Agencies that are of course non-profits after they have possibly made a formal presentation to VFC&YJC at a main meeting. A possible range of potential donation for their time and efforts to attend one of our meetings and present which takes the resource people away from their time doing their work to help educate and increase awareness for the participating appointed members of VFC&YJC.

It has been written up in the VFC&YJC Commission Bylaw No. 4533 a potential time limitation for guest speakers as presenters to VFC&YJC with a maximum of 30-35 minutes; 15-20 minutes to present with 10-15 minutes for relevant questions. Please note that Steve Carey has indicated in writing in the past that this Committee may provide “honorariums”.

New information for consideration: Within such a presentation it would be expected that the resource agency would speak to the following (but not limited to): youth/family resources, indicate how they are advocating for youth and families, and/or how they are providing educational information or increasing awareness for youth and families, and/or what resources are they providing for youth and families? These resources should be being provided within or throughout the Capital Regional District (CRD) by the Resource Agency. In addition to the above, the main Committee may wish to consider a potential range of financial honorarium for resource agencies who may present to VFC&YJC, for example: \$200.00-\$300.00 or??

Potential motion: “That Victoria Family Court & Youth Justice Committee (VFC&YJC) will consider providing a financial honorarium in the range of: \$_____, for Resource Agencies that provide services to Youth and Families within the Capital Regional District (CRD), that make presentations at the request of VFC&YJC at a regularly scheduled meeting for the year of 2022 only at this time.

7.1.3.1 Proposed motion: That Victoria Family Court & Youth Justice Committee (VFCYJC) will consider providing a financial honorarium in the range of \$300 to \$500, for Resource Agencies that provide services to Youth and Families within the Capital Regional District (CRD), that make presentations at the request of VFCYJC at a regularly scheduled meeting for the year of 2022 only at this time.

MOTION: B. McElroy /M.T. Little

NOT CARRIED

There was further discussion on the motion.

The presenters would be resource agencies and the honorarium would go to the agency and not the person. This would value their time and input as they are taking time out of their social justice and advocacy work to present to our committee.

That Victoria Family Court & Youth Justice Committee (VFCYJC) will consider providing a financial honorarium in the range of \$100 to \$300, for Resource Agencies that provide services to Youth and Families within the Capital Regional District (CRD), that make presentations at the request of VFCYJC at a regularly scheduled meeting for the year of 2022 only at this time.

MOTION: M. McLean/ L. Hundleby

CARRIED

7.2 Capital Region Action Team for Sexually Exploited Youth (CRAT) -No report

7.3 Youth and Family Matters- No report

7.4 Court Watch-No report

7.5 Communications The VFCYJC Chair is calling for additional member support to assist the existing Communications sub-committee team in generating content for web updates, Facebook and Twitter.

7.6 VFC&YJC Experience Matrix Draft dated May 15, 2022

7.6.1 VFCYJC Experience Matrix Draft-moved forward in agenda as the author had to leave the meeting early.

7.7.

Bylaw No. 4533 was adopted by the CRD Board is the CRD

Delegated Commission Bylaw is on the agenda for information purposes to VFCYJC members.

[CRDBylawTemplate \(victoriafamilycourt.ca\)](http://victoriafamilycourt.ca)

7.8 Finances

7.8.1 VFCYJC bank account closed and money moved to the CRD

B. McElroy, Treasurer of VFCYJC, said that all the funds have been sent to the CRD and the Van City account has been closed. All invoices will now be sent to the CRD for payment. VFCYJC should now get financial reports directly from the CRD. B. McElroy

also received email confirmation from Michael Medland, the CRD Senior Financial Advisor that they received the Van City cheque in the amount of \$14,338.34 on May 20, 2022. A huge thank you to B. McElroy for his efforts and his long-time willingness to be the VFCYJC Treasurer.

VFCYJC needs a new volunteer to be Treasurer. B. McElroy is willing to help with this transition.

8. Correspondence-none

9. New Business-none

10. To Adjourn at 1:26 p.m.

MOTION: B. McElroy/ L. Hundleby

CARRIED