



Victoria Family Court and Youth Justice Committee
Regular Meeting Agenda

Thursday November 24, 2022
11:30 AM to 1 PM

[Join Zoom Meeting](#) | Meeting ID: 846 8038 0192 | Passcode: 190753

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Welcome to the unceded traditional territories of the Coast Salish peoples, in whose traditional territories we are blessed to live, work and play.

1. Territorial Acknowledgement

2. Welcome and Introductions

- 2.1. Confirm members received the Victoria Family Court and Youth Justice Committee Orientation Manual and the CRD Commission Handbook 2020

3. Resource Agencies

4. Chairperson Remarks

5. Approval of the Agenda

6. Adoption of Minutes

- 6.1. Adoption of the [May 26, 2022 Minutes](#)

- 6.2. Receipt of the Steering Committee meeting notes of [June 09, 2022](#) & [September 08, 2022](#)

7. Presentations/Delegations

8. Committee Business

- 8.1. Strategic Planning Review – Review existing [Strategic Plan 2018-2021](#) and discuss if there is a need for revisions.

- 8.2. New recruitment package did not include the qualifications matrix and revised package will be presented at a future meeting. The [CRD recruitment package](#) and draft [VFC&YJ Committee Experience Matrix Report](#) and [Upcoming VFC&YJC appointments](#).

- 8.3. Arising from VFC&YJC Meeting April 28 2022 Resolution, direction to review and compare CRD Board adopted version of the CRD Delegated Commission Bylaw No. 4453 for VFC&YJ to the Joint Working Groups adopted recommendations of September 22 2021, and to prepare a report to the committee. [That report attached with proposed motion here](#). The motions are proposed as follows:

Motion 1:

“That the report dated September 2022 (M. Mclean) regarding the VFC&YJC Joint Working Groups’ adopted recommendations comparison to the VFC&YJC CRD Delegated

Commission Bylaw No. 4453 be supported by the Committee, and further that the Report, and any Amendments to the Report by resolution at the VFC&YJC November 2022 Meeting, be forwarded to the VFC&YJC 2023 Annual General Meeting (AGM) for consideration of the VFC&YJC Committee for adoption,

And further, following Resolution by VFC&YJC at their 2023 AGM, that the adopted motion be forwarded to CRD staff and the CRD Board in order to amend the existing Bylaw No. 4453 adopted in February 2022.”

Additionally, by Resolution at the April 28,2022 Meeting to compare the adopted recommendations from the three Working Groups (Succession, Priorities and Community Charter) reports adopted September 22 2021 to the existing Family Court and Youth Justice Constitution and Terms of Reference documents, to incorporate the recommendation into the 2 documents and prepare [draft reports](#). Motions from the Draft Reports are proposed as follows:

Motion 2:

“That the draft revision prepared for the existing VFC&YJC Constitution be supported by the Committee, and further that the draft document dated Sept. 2022 be forwarded to the VFC&YJC 2023 Annual General Meeting (AGM) for Committee consideration of adoption.”

Motion 3:

“That the draft revision for the VFC&YJC existing Terms of Reference be supported by the Committee, and further that the draft document be forwarded to the VFC&YJC 2023 Annual General Meeting (AGM) for consideration of the Committee for adoption.”

8.4. Priorities

8.4.1. Update by Marcie McLean

8.4.2. CRD Report 2022-2023 [Grant Process Decisions & Directions](#) – S. Carey
Note: S. Carey’s report includes motions.

8.5. Capital Region Action Team for Sexually Exploited Youth (CRAT) – No formal report.

8.6. Family and Youth Matters – No formal report.

8.7. Court Watch – No formal report.

8.8. Communications – No formal report.

8.9. Treasurer’s Report – B McElroy

8.9.1.1. [2022-2023 VFCYJC Budget](#)

8.10. Support Services Review – No formal report.

9. Correspondence

9.1.1. [MYST advocacy letter July 22, 2022](#)

10. New Business

- 10.1.1. [Report on Honorariums](#) was supported by VFC&YJ Committee at their Meeting, May 26, 2022 and from the Report the following motions are proposed.

Motion 1:

“That Victoria Family Court & Youth Justice Committee(VFC&YJC) consider providing a honorarium to Threshold Housing Society for their presentation (by invitation) to the Committee in 2022 in the amount of \$200.00 (two hundred dollars), and further that, if this motion is carried; that the Chair of VFC&YJC in conjunction with the Committee’s Treasurer formally communicate in writing to the Capital Regional District (CRD) financial staff to prepare a cheque in the very near future.”

Motion 2:

“That Victoria Family Court & Youth justice Committee (VFC&YJC) consider providing a honorarium to the Mobile Youth Services Team (MYST) for their presentation (by invitation) to the Committee in 2022 in the amount of \$200.00 (two hundred dollars), and further, that if this motion is carried; that the Chair of VFC&YJC in conjunction with the Committee’s Treasurer formally communicate in writing to the Capital Regional District (CRD) financial staff to prepare the cheque in the very near future.”

- 10.1.2. [CRD staff report](#) dated Sept 29, 2022 subject: letter calls for submissions Grants and Priorities.
- 10.1.3. [CRD staff report](#) dated Sept 29, 2022 subject: Future Contracted Services for Youth & Family Information Projects.
- 10.1.4. [CRD staff report](#) dated Sept. 29, 2022 subject: Capital Region Action Team in-school programming.

11. Dates of upcoming Meetings

12. Adjournment

Attachments, linked in agenda above:

Attach 1: Minutes May 26, 2022

Attach 2: Committee Meeting Notes June 9, 2022

Attach 3: Steering Committee Meetings Notes September 8th, 2022

Attach 4: Experience Matrix a & b

Attach 4a: Recruitment Letter Draft

Attach 4b: Membership Opportunity

Attach 5: Joint Working Group Report comparison

Attach 5a: VFC&YJC Constitution and Terms of Reference revised

Attach 6: Reports Grants Programming

Attach 7: Financial Report

Attach 8: CRED-MYST Advocacy Letter

Attach 9: Honorarium Report

Attach 10a: Grant Submissions

Attach 11: Report Contract Gaps Administration

Attach 12: Report CRAT Renewal