



Steering Meeting Notes

Held via Zoom on **February 10, 2022 at 11 am**

Hosted by Marie-Terese Little

In Attendance: Marie-Terese Little, (Chair, Court Watch); Adam Flint, (Communications, Vice Chair); Cynthia Day, (Colwood); Marcie McLean, (Priorities); Bill McElroy, (C.R.A.T. and Treasurer), Esther Patterson, (Oak Bay); and Marnie Essery, (Recording Secretary).

Call to Order-11:04 a.m.

What was discussed at today's meeting:

-Everyone is welcome to attend the steering meetings but the Executive and the Chair of the Subcommittees are asked to attend the steering meetings.

-Members are encouraged to submit ideas for discussion at steering meetings and Chair M.T. Little will email out to committee the day before the meeting.

-The February 24 VFCYJC Meeting Vice Chair A. Flint will Chair as M.T. Little will be unable to attend this meeting as she will be attending an Indigenous Agreement Event.

-The CRD Governance Committee met on February 2 and February 9. M. McLean was a delegation at the committee meeting on February 9. M.T. Little will provide an update on these meetings for the February 24 VFCYJC Meeting.

-A member asked "who and how are the adopted recommendations from the **3 Working Groups** (which were already endorsed by the main committee) going to be incorporated into the VFC&YJC's existing **Constitution, Terms of Reference (TOR) and Policies?**

-As an action item, C. Day and M. McLean volunteered to check to see if the Recommendations from the **Joint Working Group** which have already been endorsed by the main Committee regarding the (at that time) **Draft CRD Delegated Commission Bylaw**, to ensure all the recommendations from the Joint Working Group have been incorporated into the Bylaw and to see if the other existing Policies, Constitution and Terms Of Reference need any amendments.

-As an action item, M. McLean and C. Day have volunteered to be on this group and other committee members will be asked to help as well.

-The first part of the action is to look at the 3 Working Groups adopted Recommendations and incorporate them into the Committee's Constitution, Terms of reference and Policies.

The second part after the first is done will be to take the adopted Recommendations from the Joint Working Groups who reviewed the (at the time) Draft CRD Delegated Commission Bylaw.

C Day and M. McLean proposed to do the same action with the Joint Working Groups Recommendations and the now adopted CRD Delegated Commission Bylaw 4453.

-This will be put on the Feb 24 VFCYJC monthly meeting agenda.

-The goal would be that the final report be completed and presented to the VFCYJC at the April 28 meeting.

-Also, to be put on the February 24 VFCYJC meeting agenda, out of the adopted **Succession Working Group's recommendations** that there will be a new sub-committee (or ad hoc Group) to create the Matrix for future Volunteer recruitments for use of the Committee, and hopefully municipalities and the CRD for their appointments to the Committee. The intent of that recommendation is that the information would also be used to advertise for volunteers for the Committee.

-To add under Correspondence G. Peters letter, S. Carey's letter of January 18, 2022, C. Green's letter on the February 24 VFCYJC Meeting Agenda.

-To also add under Correspondence Steven Carey's staff report to the CRD Governance Committee and CRD Board meetings in Feb. 2022.

-The Communications Chair will update the CRD Review information on the VFCYJC website.

-On an upcoming VFCYJC Agenda, it needs to be added that VFCYJC Members need to choose at least one subcommittee to participate in and a member stated that the VFCYJC Chair will appoint Chairs of the Subcommittees, as per our existing policies this is a task for the Chair of VFC&YJC.

-VFCYJC members are encouraged to suggest possible guest speakers for future meetings. MLA Mitzi Dean, Gillian Lindquist from Restorative Justice Victoria, Mia Golden with Mobile Youth Services Team, Moose Hide Campaign, The Native Friendship Centre were all suggested as possible future guest speakers.

-Members suggested putting Strategic Planning on a future agenda so that we can decide on a date and time for this planning to happen and discuss hiring a facilitator. The last time the strategic plan was done J. Watters was our facilitator and VFCYJC Members were happy with her facilitation. She has offered to help again.

-On an upcoming VFCYJC Agenda, it needs to be added that VFCYJC Members need to choose at least one subcommittee to participate in and deciding on the Chairs of the Subcommittees.

-A reminder that there are no VFCYJC Meetings scheduled in March.

-B. McElroy and M. Essery left the meeting just before noon.

-Adjourned at 12:20 p.m.

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