



Steering Meeting Notes

Held via Zoom on January 5, 2022 at 10 a.m.

Hosted by Marie-Terese Little

In Attendance: Cynthia Day, (Chair); Marie-Terese Little, (Vice-Chair); Bill McElroy, (C.R.A.T and Treasurer); Esther Paterson, (Oak Bay); Jeff Bateman, (Sooke and Communications Subcommittee); Ryan Painter, (School District 61); and Marnie Essery, (Recording Secretary).

Regrets: Adam Flint, (Communications Chair and View Royal); Marcie McLean, (Priorities)

Call to Order-10:00 a.m.

What was discussed at today's meeting:

C. Day welcomed R. Painter who is the Chair of School District 61 and will be the new School District 61 appointee on our committee. A. Hentze has had to step away from VFCYJC for work reasons.

Our Annual General Meeting will take place on Wednesday, January 19 at 11:30 am via Zoom. Our monthly meeting will follow the A.G.M.

For the foreseeable future, until at least after the Summer of 2022, all meetings will take place via Zoom due to the rising Covid and Omicron numbers.

There will be no guest speaker at the A.G.M. At our A.G.M., the VFCYJC will be voting on the recommendations brought forward from the Working Groups re the CRD Review Process and possible changes to our committee.

VFCYJC Steering members recommended bringing the VFCYJC Budget to our AGM for feedback and approval.

B. McElroy has not heard back yet from the CRD about what the process will be in terms of the CRD taking over VFCYJC's finances. J. Bateman emailed Nelson Chan, CRD's Chief Financial Officer and B. McElroy will contact him this afternoon.

Members would like a defined agreement with CRD when VFCYJC will cease to have a bank account and what date the CRD will start managing the funds.

At the last Annual General Meeting, E. Paterson and J. Bateman volunteered to be on the Audit Committee. There were very few expenses this year but Esther and Jeff have reviewed the Financial Statement.

It was suggested that VFCYJC would like a motion on the VFCYJC AGM about finances and 2 dates for granting opportunities.

Typically, our grants would be given out in a calendar year and VFCYJC would use all the money given to VFCYJC to address and support community needs.

Changing our meetings to a different day and possibly new time will be discussed and voted on at our A.G.M. This will help to not interfere with other CRD Meetings taking place on Wednesdays.

It was suggested that VFCYJC make a motion that all VFCYJC Members be required to take a Cultural Perspectives Training.

It was suggested that VFCYJC reach out to First Nations and ask what events and initiatives they would like to see? We want to find a way of including but not burdening. We would like to encourage First Nations to apply during our grant cycles as we would like to be able to support them.

It was suggested to request to CRD, who has a Truth and Reconciliation Office, that a representative attends our meeting every month.

C. Day will not be seeking re-election as Chair this year. C. Day was thanked for all the work she had put in on behalf of VFCYJC. Committee members are encouraged to contact E. Paterson if they would like to be nominated for an Executive position on the VFCYJC.

B. McElroy is willing to stay on as Treasurer until the CRD takes over the Finances.

Chair C. Day thanked everyone for all their efforts.

Adjourned at 11: 40 a.m.

Copied from the Audit Committee's Meeting notes for your convenience.

The VFCYJC Audit Committee meeting convened electronically on January 5, 2022

The Treasurer presented the Financial Statements, with noted adjustments.

Motion: Paterson Second: Bateman

The Annual Financial Statements for the period December 1, 2020 to November 30, 2021 be approved,

And That the Annual Financial Statements for the period December 1, 2020 to November 30, 2021 be presented at the 2022 Annual General Meeting for The Victoria Family Court and Youth Justice Committee for approval by the Committee.

CARRIED

