

## 2021 Annual General Meeting

Via Zoom Meeting ID: 834 6193 9841 Passcode: 000477 Dial by your location: +1 253 215 8782 US  
Wednesday, January 19, 2022 Starting at 11:30 am with monthly meeting to follow

- 1) **Call to Order**
- 2) **Welcome** to the Traditional Territories of the Coast Saalish Peoples
- 3) **Chair's Address**
- 4) **Approval of the AGM Agenda**
- 5) **Approval of the Prior Year's AGM Minutes**
- 6) **Budget – Potential Motion:** 2021-2022 Budget be approved (In the Draft 2021 Annual Report)
- 7) **Committee Approved Motions from the Working groups:**
  - a) **Succession Planning:** THAT the Victoria Family Court and Youth Justice Committee adopt the recommendations of the Succession Planning/Meetings Work Group as outlined in the Work Group's August 16, 2021 Report to the VFC&YJ Committee, specific to: 1. Term Limits; 2. Committee member numbers and committee appointments (members & volunteers); and 3. Meetings.
  - b) **Priorities/Grants:** THAT the Priorities-Grants Working Group's recommendations within their report/minutes of August 27, 2021, be supported.
  - c) **Policies/Procedures:** THAT the Victoria Family Court and Youth Justice Committee adopt the recommendations of the Procedures, Policies, and Community Charter Working Group as outlined in the Working Group's October 28, 2021 Report to the VFC&YJ Committee, specific to: 1. Formalizing Meetings: Complying with Community Charter, holding meetings that are open to the public and provisions for closed meetings, Steering committee purpose and function, adoption of CRD's procedure bylaw (with reasonable variations) including guidelines pertaining to minutes, agendas, and meeting and speaking times.  
2. Follow existing CRD policies. Members of the VFCYJ committee will follow the Capital Regional District Commission Handbook 2020 and CRD Bylaw 3828, CRD Procedures Bylaw (with reasonable variations) to ensure compliance with privacy, safety, information management, and expenses. Importantly, the VFCYJ committee will comply with all laws regarding the Freedom of Information and Protection of Privacy Act, the corporate policy and procedure regarding a respectful workplace, debate and conduct.
  - d) **Finances:** THAT the finances of the VFCYJC be consolidated under the CRD as a delegated Commission, once a bylaw has been enacted, in a separate ledger account AND any required changes to our Terms of Reference, Policies and procedures be instituted.
- 8) **Election of Executive**
- 9) **Presentation of the 2021 Annual Report**
- 10) **CRD Appointments-** Under our Constitution and Terms of Reference, Up to Seven Voting Members may be appointed by the CRD.
  - a. **Recommendation:** That the CRD be asked to reappoint Bill McElroy to represent them on this committee, along with any other appropriate volunteers as per the Enabling Legislations.
- 11) **Audit Committee – if required.**
- 12) **Adjourn**